

**Saint Cecilia Church**  
**Tuition Assistance/Tuition Suspension/ Tuition Alternative Payment Agreement**

Saint Cecilia Catholic Church (the parish) agrees to provide Tuition Assistance in the amount of \$ \_\_\_\_\_ for the \_\_\_\_\_ school year. These funds will be applied to the tuition of the following students:

\_\_\_\_\_.

These funds will be paid directly to Saint Cecilia School or Saint Cecilia Parish School of Religion from the parish office in intervals agreed upon between the parish and the school or PSR. They are in addition to what the parish already subsidizes for each student.

Or

Saint Cecilia Catholic Church (the parish) agrees to suspend tuition payments for the period of \_\_\_\_\_ for the following students:

\_\_\_\_\_.

Or

Saint Cecilia Catholic Church (the parish) agrees to the payment schedule, method and amount listed below:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The parents of the student(s) listed above agree to the following:

1. Make every effort to ensure that they and students participate at Saturday evening or Sunday morning Masses each weekend, submit an offertory envelope and contribute to the offertory if able
2. Volunteer in school/PSR and parish activities as available; most specifically the Parish Festival, Bingo and helping with the SCRIP Program.
3. Advise the parish as to any change in financial status throughout the year
4. Provide the parish with the FACTS form to verify need and/or any other reasonably requested information
5. Ensure that any student who is participating in athletics on a St. Cecilia team be in compliance with the athletic eligibility policy
6. To make use of SCRIP cards as much as possible in normal shopping so as to obtain rebates for the tuition amount

The parish reserves the right to end this agreement and payments should it be determined anytime during the year that the above requirements are not being fulfilled.

The parish and Saint Cecilia School or Parish School of Religion will keep this Agreement confidential.

**This Agreement is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ 2\_\_\_\_\_.**

\_\_\_\_\_  
**Parent(s) Signature**

\_\_\_\_\_  
**Pastor or Appointed Designee**

*To request tuition assistance, please submit a letter of explanation, addressed to Fr. Leo Connolly, stating the reason for your need. Thank you!*

**St Cecilia Parish Electronic Funds Transfer  
(EFT) Enrollment/Authorization Form**

Based on the instructions noted below, I authorize St. Cecilia Church to charge (debit) my bank account using Electronic Funds Transfer for the payment of tuition due to the Parish School of Religion (PSR program). I certify that I am authorized to approve this transaction for the bank account provided below.

I understand that this automatic charge (debit) will be effective until notice of change or termination is given to the parish office at least two (2) weeks in advance of the next electronic collection date. Notice of such change shall be provided in writing to the parish office.

**Banking Information** (Please provide a **voided check**. The form must include the bank's routing/transit number.)

Name of financial institution \_\_\_\_\_

Routing and transit number \_\_\_\_\_

Account number \_\_\_\_\_  checking  savings

Name of account holder \_\_\_\_\_

**Payment Schedule** (Please remember to record the deduction in your checkbook. Bank overdraft protection is advisable.)

Please charge (debit) my account based on the options selected below:

<b><u>Monthly</u></b>	5 <sup>th</sup> of the month only	\$ _____ .00
	20 <sup>th</sup> of the month only	\$ _____ .00
	5 <sup>th</sup> and the 20 <sup>th</sup> of the month	\$ _____ .00

**Charges (debits) to your account will begin in October.**

\_\_\_\_\_  
(Authorized signature required)

\_\_\_\_\_  
(Date)

Office use only: New \_\_\_ Change \_\_\_ Terminate \_\_\_ Effective on collection date \_\_\_\_\_